

# College Council Minutes

Date: 6.7.19 | Begin: 12:00 p.m. End: 1:30 p.m. | Location: CC127

Item/Presenter	Minutes
<b>Minutes</b>	Minutes from the meeting held on May 17, 2019, were previously sent out for review. Any comments and/or corrections, please contact Beth.
<b>Guided Pathways</b>	<p>David Plotkin provided an overview of Guided Pathways, what work has been completed, and next steps. The GP concept is best described by defining Guided and Pathways as two parts. The guidance is the helpful co-curricular services and systems, and the pathways are clearly defined routes in curriculum and instruction. The work planned for next year will be around intentional scheduling for students. Key topics:</p> <ul style="list-style-type: none"> <li>• Communication and engagement</li> <li>• Curriculum pathways</li> <li>• Collaborative Advising Redesign</li> <li>• Pre-college</li> </ul>
<b>Strategic Enrollment Management (SEM) Planning</b>	<p>Tara Sprehe provided an overview of SEM, what work has been completed, and next steps. SEM work will set enrollment targets and goals, lead to enrollment and retention strategies, strengthen internal and external communication about CCC and what we do for student success, and increase campus collaboration. By learning about who our students are, we will know how to retain them, how to better serve our community. We will be able to strategically plan for what’s coming in the future. This summer the workgroup will analyze and discuss data at a deeper level, set targets and goals, review findings and recommendations with stakeholders in the fall, and decide as a college what efforts will be incorporated.</p> <p>Q: Has the group defined targets for retention rates?  A: Not yet, but will do that alongside the Guided Pathway work.</p> <p>Q: How will faculty be involved?  A: Data review will provide a narrative that will be shared out with faculty and staff. Discussions about meeting indicators will start in the fall.</p>

<p><b>Transportation Update</b></p>	<p>Ray Atkinson shared about his role as Transportation Systems Analyst and what new and enhanced services are available:</p> <ul style="list-style-type: none"> <li>• Oregon DOT – grant to expand summer shuttle service and year-round evening service.</li> <li>• Oregon Metro – grant to fund Ray’s position and continue transportation programs.</li> <li>• Hop Cards – new easier to use card, obtainable at Enrollment Services. Low-income fare program available to students.</li> <li>• Wheelchair charging station outside Roger Rook.</li> <li>• New transit center.</li> </ul> <p>Ray completed a CCC Xpress Shuttle Survey and rode along all the routes to determine where and when people need service and how satisfied with service and safe they feel. Future plans are to improve and add shuttle services, begin Wilsonville campus vanpool, and mobility improvements at Harmony and surrounding walking/biking paths.</p> <p>Q: Hop cards are mailed to students. How will homeless students get the card? A: They will be able to pick it up on campus.</p>
<p><b>Moodle 3.6 &amp; eThink</b></p>	<p>DW Wood announced Moodle will be down and the office unavailable from June 18-21 as they transition to a newer model and move from Blackboard to eThink. Mass communication has been sent to faculty and staff, as well as being posted online and throughout campus.</p> <p>The new system highlights:</p> <ul style="list-style-type: none"> <li>• Consistent navigation in every online course</li> <li>• Private message instructors and classmates</li> <li>• Mobile App for iOS and Android smartphones</li> <li>• Handy Academic Support &amp; Essentials links</li> <li>• Customizable Dashboard</li> <li>• Self-enroll in our Moodle 101 Student Orientation</li> </ul> <p>DW provided an overview of the test site, showing ease of use. The Moodle homepage provides the Moodle Host Transitions FAQs and well as forms for questions. There is also a schedule of trainings.</p>
<p><b>ARC Policy 2<sup>nd</sup> Reading</b></p>	<p>Jennifer Anderson shared the ARC 405 Financial Aid Disbursement Policy draft for second reading. The policy will change the timing of financial aid disbursements. Right now the process is to disburse aid on the first day. This causes inconveniences and work for both students and staff. Changing aid eligibility after disbursement can cause unanticipated balances being due, late fees, and collection charges. By disbursing early, the college is at higher risk of fraud, students take aid and leave. The new policy will disburse aid after the add/drop date, two weeks into the term. This will reduce a</p>

	<p>lengthy process to adjust aid, and under- or over-disbursing funds. To offset the inconvenience of the delay, students will be able to charge books at Barnes and Noble bookstore by showing they have aid pending. Financial resources, such as emergency loans, scholarships, housing &amp; transportation assistance, will be made more readily available in one place. Students will be notified of the change throughout next school year, with implementation planned for 2020-21.</p> <p>Q: Will there be short-term loans for students using other textbook sources?  A: Yes, for Pell eligible students. Barnes &amp; Noble also has a price-match option.</p> <p>Q: Will there be a fee for charging books at Barnes &amp; Noble?  A: No.</p> <p>Q: Do other schools do this?  A: Yes, the financial aid director reached out to Oregon schools and researched processes. All community colleges in Oregon disburse after the add/drop date.</p>
<p><b>Association Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Assessment Committee</b></li> <li><b>2. CUDC Committee</b></li> <li><b>3. President’s Council</b></li> </ol>	<p><b>Assessment Committee:</b> Elizabeth Carney reported on the committee’s mission, values, and work throughout the year. The mission:</p> <ul style="list-style-type: none"> <li>• Support faculty-led academic assessment</li> <li>• Support a culture of engagement in teaching and learning</li> <li>• Review CCC’s assessment system, identify effective aspects, and recommend areas for improvement and support needed</li> </ul> <p>Through this year’s accreditation cycle, fulfillment indicators and thresholds were developed. Accreditation evaluators visited in April and provided positive feedback. The formal report will come out in July. Elizabeth reviewed goals and outcomes with current and future supports around AAOT and Related Instruction.</p> <p>Q: Is there a plan for working with related instruction?  A: Yes, the committee is currently working on recommendations.</p> <p><b>Campus Use and Development Committee:</b> Bob Cochran shared the role of CUDC and what the different subcommittees have done. Two of the big projects happening now are new signage for the Oregon City campus and new opportunities for food, such as a food truck, fresh vending, and changes to the cafeteria food selection. More information will be shared as the projects continue.</p> <p>Q: When is groundbreaking for the Student Services bond project?  A: Next spring.</p> <p>Q: What is happening in Randall this summer?  A: Seismic upgrades.</p>

	<b>President's Council:</b> The Skills Competition Survey was reported and President Cook will send out a message about the results and plans for next year.
<b>Association Reports</b> <b>1. ASG</b> <b>2. Classified</b> <b>3. Part-Time Faculty</b> <b>4. Full-Time Faculty</b> <b>5. Administrative Confidential</b>	1. <b>ASG:</b> No report. 2. <b>Classified:</b> No report. 3. <b>Part-Time Faculty:</b> Elections close today. Leslie will be president next year. 4. <b>Full-Time Faculty:</b> None 5. <b>Admin/Confidential:</b> They will be helping with graduation next week.
<b>Announcements</b>	<b>CCC Trading Cards:</b> due to division administrative coordinators by Friday, June 14. <b>Nursing Pinning Ceremony:</b> will be held Saturday, June 15, at the Oregon City campus in Randall Hall gym.
<b>Present</b>	Chair – Sue Goff, Jennifer Andersen, Ray Atkinson, Denice Bailey, Nora Brodnicki, Elizabeth Carney, Bob Cochran, Jil Freeman, Dave Gates, John Ginsburg, Michell Gipson, Matt Goff, Lori Hall, Josh Henson, Ernesto Hernandez, Shalee Hodgson, Robert Keeler, Jason Kovac, Lauren McGuire, Jen Miller, Sunny Olsen, Leslie Ormandy, Debora Perrault, David Plotkin, Brian Puncocher, Lisa Reynolds, Terrie Sanne, Esther Sexton, Laura Smith, Tara Sprehe, Chris Sweet, Dru Urbassik, Max Wedding, DW Wood, Recorder – Laura Lundborg